



Welcome

We hope that your child will be happy and successful here at John Randall and that together we can establish a good relationship between home and school.

We aim to provide a full and rounded education and to help each child to realise their full potential in every area of their development. We believe that every child is important and that everyone should feel special and valued.

We provide a happy, safe, secure building and the Governors have a policy of appointing highly committed, professional and dedicated staff who are able to offer the children the highest standards in terms of curriculum, pastoral, personal, creative and social learning.

This pack is designed to give you a brief outline of our school and some helpful information about how we work. If you have anything you wish to discuss, please contact us and we will be pleased to help in any way we can.

Ms Stephanie Gaskell
Headteacher

Our Aims

- ◆ To develop a confident approach to learning which enhances self-esteem and allows children to adapt to new challenges
- ◆ To provide for the spiritual, moral, cultural and social development of pupils
- ◆ To develop lively and enquiring minds and the capacity to apply knowledge and skills in a variety of situations
- ◆ To prepare for the opportunities, responsibilities and experiences of adult life in modern Britain
- ◆ To help each child to realise their full potential as an individual in all areas of development
- ◆ To create a school community of caring, sharing and learning with relationships between children, parents, governors and school staff based on mutual trust and respect

School Vision

When pupils leave our school we want them to be confident but reflective children who

- ◆ Fully understand their self- worth and purpose in the world
- ◆ Can make the right choices with a deep understanding of right and wrong
- ◆ Think creatively in order to develop as their lives change and challenges arise
- ◆ Are proud to belong to their community

Our Values

We value the way in which all children are unique, and our curriculum promotes respect for the views of each individual child, as well as for people of all cultures.

We value the spiritual and moral development of each person, as well as their intellectual and physical growth.

We value the importance of each person in our community. We organise our curriculum so that we promote co-operation and understanding between all members of our community.

We value the rights enjoyed by each person in our society. We respect each child in our school for who they are, and we treat them with fairness and honesty. We aim to enable each person to be successful, and we provide equal opportunities for all the children in our school.

We value our environment, and we aim, through our curriculum, to teach respect for our world, and how we should care for it for future generations, as well as our own

Our School

John Randall is a primary school for some 210 children between the ages of 4 years and 11 years. We have a Nursery which caters for pre-school children and they have 24 places in both morning and afternoon sessions. Many of our classes are full and have a waiting list. The main school teaching block comprises of a hall, classrooms, a family room (for meetings and training) a staff work area, a learning mentor room, a reading room, a music room and toilet and cloakroom facilities. We also have a large computer suite, which is fully equipped for a whole class session. In every classroom there is a computer linked to their own data projector and interactive whiteboard

Our Foundation Stage Unit caters for Reception and Nursery children and is self contained with its own kitchen, toilet and cloakroom facilities, disabled toilet and ramp.

The school has a security fence around its total perimeter ensuring the safety of the children during the day and also the security of the premises during the night and holidays.

There are two playgrounds, a playing field and an inner courtyard with pond and garden. In addition, lunchtime supervisors provide organised games including indoor opportunities, so that playtimes can be much more varied and enjoyable.

The school is seen as the centre of the community which it serves.

The school has achieved Healthy Schools Gold Standard, Silver award for Healthy Eating and the Leading Parent Partnership Award.

Admissions

Admission to the school is administered by Telford & Wrekin Admissions Team. Contact them on 01952 380903. This includes in-year transfers between schools completed online at http://www.telford.gov.uk/info/20026/school_admissions/3247/applying_for_a_school_place

The School Day

7.50 am	Breakfast Club opens for working parents
8.00 am	Breakfast Club opens for all (hot food is served until 8.15)
8.45 am	Gates open
8.50 am	Classroom doors open, teachers greet children/parents and take children into class Class registers are taken at 9.00am
9.00 am	Lessons begin
10.40 am	School Assembly
10.50 am	Breaktime. Children are supervised by members of staff. Children may bring in a piece of fresh fruit to eat at this time however, children in Foundation and Key Stage 1 receive a free piece of fruit each day under the "National School Fruit Scheme". Key Stage 2 pupils are able to purchase fruit at a cost of 10p each day. It is essential that you inform us of any allergies that your child may have, so that we can ensure that they are not given anything which will harm them.

12.15 -1.00 Lunchtime. Children may:

- Go home for lunch - not returning until 12.55pm
- Bring in a packed lunch - no glass bottles nor fizzy/energy drinks please
- Pay for a school meal. Money should be put in the classroom box and name written in the book at the start of each day. Please note that you are not permitted to run up a debt for school meals. If this occurs then no further meals will be provided for your child in school.
- Have a free meal, if they are entitled to one. Application forms are available from the school office. All children in Reception, Year 1 and Year 2 are entitled to receive a free school dinner under the Universal Free School Meals Scheme. However please fill in a form as this entitles them to other benefits.

3.00pm Home time. Parents should wait on the playground to collect their children from classrooms

Teachers are available for a short time after school to see parents. If a longer time is needed, an appointment can be made via the school office.

Absence from School

Parents/Carers are required to notify the school before 9.00am if their child is not attending school.

In the year September 2015 to July 2016, absence for the whole school was 5.08% and for statutory school age was 4.45%.

Holidays in term time are not encouraged and will only be authorised in very exceptional circumstances. Unauthorised absence will be reported to the Education Welfare Office, which may result in a referral to the Telford & Wrekin Attendance Support Team.

What should my child wear to school?

We have a school uniform which we expect children to wear every day. Please note that we prefer children to wear black school shoes, however if trainers are worn, they must be **completely black and very plain**. We have

occasional non-uniform days when your child can choose what to wear in order to raise money for charity.

Winter

Grey/Black trousers/skirt/pinafore
White shirt & tie/polo shirt
Dark green sweatshirt/cardigan
Grey, black or white socks
Black shoes

Summer

As winter or
grey/black shorts or
green & white dress

The school office carries stock of school sweatshirts, cardigans, fleeces, coats, hats, book bags and ties. Second hand uniform is available on request.

If your child has pierced ears, then they may wear plain stud earrings.

What about P.E/Games?

Children should wear a white T-shirt and black/green shorts. They will also need a pair of pumps/trainers. When weather is colder they will also need a pair of joggers for outdoor use. We have PE Kit available to buy. If your child is wearing earrings, you must provide tape or plasters to cover them for PE.

For reasons of hygiene we feel that your child must change into different clothes and shoes for P.E and games. AS PE is a compulsory lesson, if kit is forgotten, one will be provided.

What else will my child need?

Swimming lessons are held for pupils in years 4 to 6. They will need a swimming costume/swimming trunks and a towel.

Forest school sessions are held for each class throughout the year. Children require suitable clothing/outdoor footwear which may get dirty.

All items of clothing should be clearly marked with your child's name. The school has no insurance for personal clothes and equipment and we therefore advise parents to take out their own insurance for such items.

Pupils should not bring valuables into school, including mobile phones, toys and pencil cases.

We recommend that long hair is tied up. Hair bobbles/bands should co-ordinate with school colours and not be too large.

For the safety of all the children, jewellery is not permitted. If your child has pierced ears, then only plain studs will be allowed.

How do we care for the safety of your child?

This is our most important concern. For this reason we ask for your help in these ways:-

- ◆ We need to know how to reach you and a person named by you, who will care for your child in an emergency. Please fill in the contact form at the back of this folder and tell us **promptly** of any changes.
- ◆ If your child is absent, please let us know the reason before 9am. If a child is absent without notification to the school you will receive a text and the Education Welfare Officer may be requested to make a home visit.
- ◆ We will never allow your child to leave school during school time unless you or a person named by you collects him or her. Parents are requested to try to make medical and dental appointments after school hours or in school holidays
- ◆ We request that all visitors to the school, including parents, report to the school office.
- ◆ No un-prescribed medicines will be administered by any member of staff, nor can they be brought into the school premises by the children. If your child is required by a doctor to take medication more than three times daily, then we will supervise the lunchtime dosage. A form needs to be completed by parents and left with the medicine at the school office.
- ◆ If your child needs to use an inhaler, the child will be required to carry their own inhaler and administer it themselves, if they can do so, but no responsibility will be taken by the school for loss of inhalers or for the

child not taking the correct dosage when required. An annual School Asthma Healthcare Plan will need to be completed by parents.

- ◆ Parents are not allowed to park in the school car park. We have permission to use the car park at The Venue so that parents and children can "Park and Stride".

If you wish to access our Safeguarding policy it is on our web site www.johnrandallprimary.co.uk or you can request a copy at the office.

What are the school rules?

A copy of the school's Behaviour policy is included in this pack (and also on the website) together with a Home School Agreement, which we would ask you to sign and return to school.

The school has high expectations of pupil behaviour which include

- Be kind to everyone
- Be polite and treat everyone with respect
- Walk everywhere inside the school building
- Work calmly so that everyone can learn
- Do as you are asked first time

In addition each class has their own agreed rules to help improve behaviour and encourage positive learning

Bullying, whether verbal or physical, to children or adults has no place in our school. We ask for all parents, pupils and staff to help us by reporting any incidents immediately so that we can deal fairly and firmly with any bullies, involving parents if necessary. We have a strict anti-bullying policy which can be accessed via our web page www.johnrandallprimary.co.uk

What rewards do the children receive?

As part of the behaviour policy, the school operates a highly motivating and successful reward system to praise and reward achievement, effort and outstanding work, progress, behaviour and attitude. This is in the form of a series of stickers, badges, certificates, commendations, celebratory Assemblies and a "Top Table" at lunchtime. On a Friday afternoon, children receive "Golden Time" where they can choose an activity to take part in.

This is awarded depending on behaviour during the week. Every term a child is selected from each class to receive a Star amongst Stars award. Their parents are invited to this assembly followed by refreshments.

What will my child study?

The curriculum here is planned to promote good academic attainment by offering a wide range of exciting activities, including visits, to enrich the experiences of all our pupils. We provide a curriculum appropriate to the needs of pupils at different stages of their learning taking into account their age, experience and aptitude enabling them to contribute with confidence within both the school community and the outside world. The school teaches English and Maths every day, in line with Government recommendations. This is a highly structured learning programme. Reading is an integral part of English teaching but it is also taught in daily guided group sessions. A quiet structured reading time is undertaken every day.

Children are also taught science, computing and religious education, which are the remaining core subjects of the National Curriculum.

Other subjects taught during a school year are history, geography, art, music, design and technology and P.E. Use is made of a creative curriculum to teach foundation subjects based on encouraging pupils to take an active role in learning. They are often taught through common themes or topics so as to make best use of the child's own experiences. This helps to develop skills and knowledge in relation to exciting interesting and meaningful aspects of the growing child's world. The curriculum at John Randall is made all the richer by the opportunities given to the children in the arts, music, physical activities and drama, by visiting artists, musicians, sports persons, theatre groups and by the children taking part in concerts, plays, sports events and festivals.

In addition, personal, social, health and sex education form part of our curriculum. This includes a developing awareness of the potential dangers of alcohol, tobacco and drugs. Children are made aware of the moral standards that govern their actions in school and the wider community (also part of RE). British values and global awareness are an integral part of our curriculum to prepare children for life in modern Britain.

Are there activities outside school?

A Breakfast Club is open to all pupils from (7.50) 8am every school day. They are served a hot and nutritious breakfast, followed by activities to prepare them to study.

A variety of after-school clubs are offered to the children on a voluntary basis by staff. These include, drama, art/craft, computing, football, rounders, homework, athletics, dance, music and cookery. We also arrange for outside bodies to come in for specific activities such as cheerleading, gymnastics, hockey and tag rugby.

There are local after-school childcare facilities who will collect pupils from this school. Bookings need to be made directly with the companies operating these facility and details are available in school.

Most terms, children will be offered at least one visit to a place of interest, either locally or further afield. These visits are arranged in connection with the theme being studied or to enrich experience. Parents are always advised by letter of these visits, together with a permission slip to be signed if any form of transport is used other than walking.

What if my child has Special Educational Needs?

The school has a comprehensive Special Educational Needs (SEN) policy and Information Report which are available in school and on our web page www.johnrandallprimary.co.uk We have an SEN co-ordinator who is trained and experienced in diagnosing learning difficulties and we employ Teaching Assistants and Special Support Assistants (for pupils with an Educational Health Care Plan) to deliver programmes devised to help the children concerned. At whatever stage a pupil may be, parents are always involved in the process, together with other outside agencies if required. The school has disability, equality and accessibility policies which you can request a copy of, alternatively they are available on our web page www.johnrandallprimary.co.uk We are committed to ensuring quality of education for disabled pupils, staff and all those receiving service from the

school. The achievement of disabled pupils will be monitored and we will use this data to raise standards and ensure inclusive teaching. We will make reasonable adjustments to make sure that the environment is as accessible as possible.

Do you set homework?

Yes. Homework is mainly based on reading, spelling and maths and will include learning weekly spellings and reading at home. From time to time they may be set other subjects to support theme or topic work.

How do I register my child?

A registration form is included with this pack. If you would like to visit the school, please call in or telephone to make an appointment 01952 388390.

What if I want to know more about an aspect of learning?

We send home termly class newsletters. These tell you exactly what your child will be learning about, they are also available on our web page www.johnrandallprimary.co.uk. Please contact us if you would like more details of our planning or policy information about any aspect of school life.

We are also happy to share with you our records of your child's progress. We regard these as "confidential" being available only to parents and guardians.

What does the school expect from parents?

We believe that children are always more successful when parents and teachers work together. We expect parents to support the school by ensuring that homework is completed carefully and on time and showing an

interest in their child's work and social development. We will support parents who are experiencing any difficulties at home with their children.

A home/school agreement is also included in this pack which we would ask that you sign and return to school.

Parents are encouraged to visit school often. You will be invited into school regularly to work with your child on various projects. Termly parents meetings are arranged for you to discuss your child's progress and be given targets for the next term. However teachers are available most days after school to discuss any individual concerns.

Parents are asked not to park in the school car park and not to smoke on the grounds when bringing or collecting your children.

Dogs, except guide dogs, are not allowed on school premises, this includes the car park.

What do I do if I have a complaint?

In the first instance, we ask that you discuss any concerns with your child's teacher.

If this is not possible, or you would prefer, you can contact the head teacher who will either discuss the matter there and then, or make an appointment for a mutually convenient time.

If you are not satisfied with the outcome of your complaint, you can write to the Chair of Governors, Mrs P McLachlan c/o the school office.

A full statement of the School's complaints policy is available in school or on-line via our school website - www.johnrandallprimary.co.uk

When will I get a report sent home?

We will send home a report on each child in July of each year. Teachers keep detailed records of the children's progress and the children are involved in on-going assessment which begins in the nursery. Children are

assessed at the beginning and end of the Reception year and pupils in year 1 are tested on their phonic knowledge. Both sets of results are reported to the Government. Children in Years 2 and 6 will be involved in National Curriculum Standard Assessment Tasks and Tests (SATS) for which they will be allocated a level of achievement. A summary of the last year's results is shown below.

Results of Phonics Screening Tests taken in 2016

Number of eligible children 28

Percentage of children working at required level:-

John Randall School	National result
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71%	77%
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Results of KS1 tests taken in 2016

Number of eligible children 30

Percentage of children working at required level

	John Randall School	National Results
Reading	87%	75%
Writing	77 %	66%
Maths	80%	73%

Results of KS2 results in 2016

No of eligible pupils 26

Percentage of children working at required level

	John Randall School	National Results
Reading	39%	66%
Writing	58%	74%
Maths	42%	70%
SPAG	35%	72%
Combined attainment	23%	53%

Ofsted Inspection

The school was inspected by Ofsted in November 2013. The report states "Warm and nurturing relationships are established by staff so that pupils feel that their work is valued and important."

If you would like to read the full report, this is available at www.ofsted.gov.uk, click on Inspection Reports and put in the school postcode, TF7 4DS.

What about Secondary Education?

The majority of children move on to attend Madeley Academy or Abraham Darby Academy. However, Telford and Wrekin Authority does offer a parental preference scheme.